



Cultúr Migrant Centre

Job Description: Be Safe in Your Space Project – Community Safety Innovation Fund (CSIF)

Cultúr Migrant Centre: A regional community development organisation based in counties Meath and Louth, working with ethnic minorities including immigrants, migrant workers, International Protection Applicants, refugees and the wider community.

Job Title: Community Officer Louth

Responsible to: Programme Manager

Main Purpose of the Role

The Community Officers will play a key role in implementing the Cultúr Migrant Centre **Be Safe in Your Space Project**. The core aims of this project are: to improve relations and build trust between An Garda Síochana and migrant communities; to raise the migrant communities' awareness of rights, laws, and norms in Ireland; to enhance the skills of migrant parents to deal with antisocial behaviour in their children; and to create a robust community strategy to sustainably progress these issues by engaging migrants and Gardaí working in community, drug traffic and detective units.

The Community Officers will work with the Cultúr Programme Manager in the development, implementation, delivery, and communication of the project.

Principal Duties: The principal duties of this role are:

Overall Project Design and Delivery

- Contributing to the final design of the project and the development of a plan for its implementation, including consulting with local migrant communities and An Garda Síochana
- Promotion of the project through traditional and social media and through local and national liaison activities with relevant organisations
- Monitoring and evaluating the project's objectives and identifying the project's impact.
- Preparing monthly reports for the Programme Manager, the Cultúr Board and the Project Management Team
- Participating in Cultúr team meetings and regular performance management meetings with the Programme Manager
- A big part of this role will be to manage and grow our digital reach and be able to communicate complex information to a wide range of different audiences, across multiple channels-website, social media, newsletter etc
- Undertaking such other duties as may reasonably be assigned from time to time.

Activities Design and Delivery

- Coordinating the project through outreach and working with the designated communities and supporting them to engage in Community Safety Activities locally
- Delivering training workshops to An Garda Síochana and the target communities
- Establishing and resourcing Support Groups for migrant parents struggling with anti-social behaviour from their children
- Designing, organising, and facilitating roundtable meetings of stakeholders in the project with a view to identifying local services needs and gaps
- Developing policy and strategic actions for local implementation arising from these roundtable meetings



- Organising Community Safety campaign events in Louth and Meath in partnership with local safety officers, Gardaí, and fire officers

Competencies (skills and experience)

- A relevant third level degree or equivalent third level qualification
- A minimum of 3 years' experience working with diverse groups in a community development setting
- Have a good working knowledge of the mainstream model of integration and the policies which govern Ireland's International Protection System, Irish Refugee Protection Programme, and Temporary Protection Programme
- Community development skills and experience, including the design and facilitation of training and consultation events
- Experience of working in projects involving a variety of stakeholders, including young people with activity and reporting schedules
- Communication, presentation, negotiation and problem-solving skills
- Strong oral, written and digital communications skills
- Experience of partnership working, with demonstrable ability to build strategic alliances to support achievement of tasks and goals.
- Hold a current full driver's licence would be an advantage.

Attributes

- Commitment to community development values and processes
- Commitment to social justice and equality for refugee communities
- Commitment to self-development

Terms of Employment:

- A part-time **2.5 days per week** Contract of Employment to the end of June 2025, subject to funding and the successful completion of a probation period.
- Salary scale ranges from €35,000 - €40,000 pro rata
- **The nature of the work may require working unsocial hours i.e. evenings and weekend and access to own transport is essential for all positions given the outreach nature of the posts on offer. The candidate will require a full driver's licence and will be expected to indemnify the organisation on their insurance policy.**

Applying for this position

- To apply, please complete the attached application form and email to tinu@cultur.ie or send by post to **Tinu Achioya Cultúr Migrant Centre, Ground Floor, St. Anne's Resource Centre, Railway St., Navan Co. Meath**. Full job description is available on www.cultur.ie.
- Closing date for receipt of application is **by 6pm Friday 20th December 2024**. Interviews will take place the week of the 6th January 2025.

Cultúr is an Equal Opportunities Employer.

